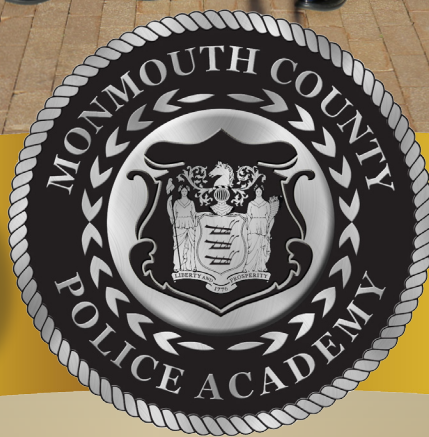


# MONMOUTH COUNTY POLICE ACADEMY



2018



## POLICE TRAINING COURSE CATALOG A REGIONAL TRAINING FACILITY





### **2018 MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS**

Thomas A. Arnone  
Lillian G. Burry  
John P. Curley  
Serena DiMasio  
Patrick Impreveduto

### **2018 MONMOUTH COUNTY POLICE ACADEMY BOARD OF DIRECTORS**

Chief Darryl Breckenridge Sr. (Ret.)  
Director, Monmouth County Police Academy  
Lillian G. Burry  
Board of Chosen Freeholders  
John P. Curley  
Board of Chosen Freeholders  
Christopher J. Gramiccioni, Prosecutor  
Monmouth County  
Shaun E. Golden, Sheriff  
Monmouth County  
Scott Paterson, Chief  
President, Monmouth County Police Chiefs Association  
Gerard Vasto, Chief  
Atlantic Highlands Police Department  
Edward Kerr, Chief  
Spring Lake Police Department

### **POLICE ACADEMY STAFF**

Chief (Ret.) Darryl Breckenridge Sr., Director  
Patrolman John T. Fay (Ret.), Administrative Training Officer  
Officer Tracey Tift, Academy Range Master  
Lieutenant Joseph F. Aflitto (Ret.), Range Master  
Daniel J. McKenna (Ret. FBI), Training Officer  
Lieutenant Wesley Mayo Jr. (Ret. MCPO), Training Officer  
Vicki DiLorenzo, Administrative Clerk  
Barbara Brown, Administrative Clerk

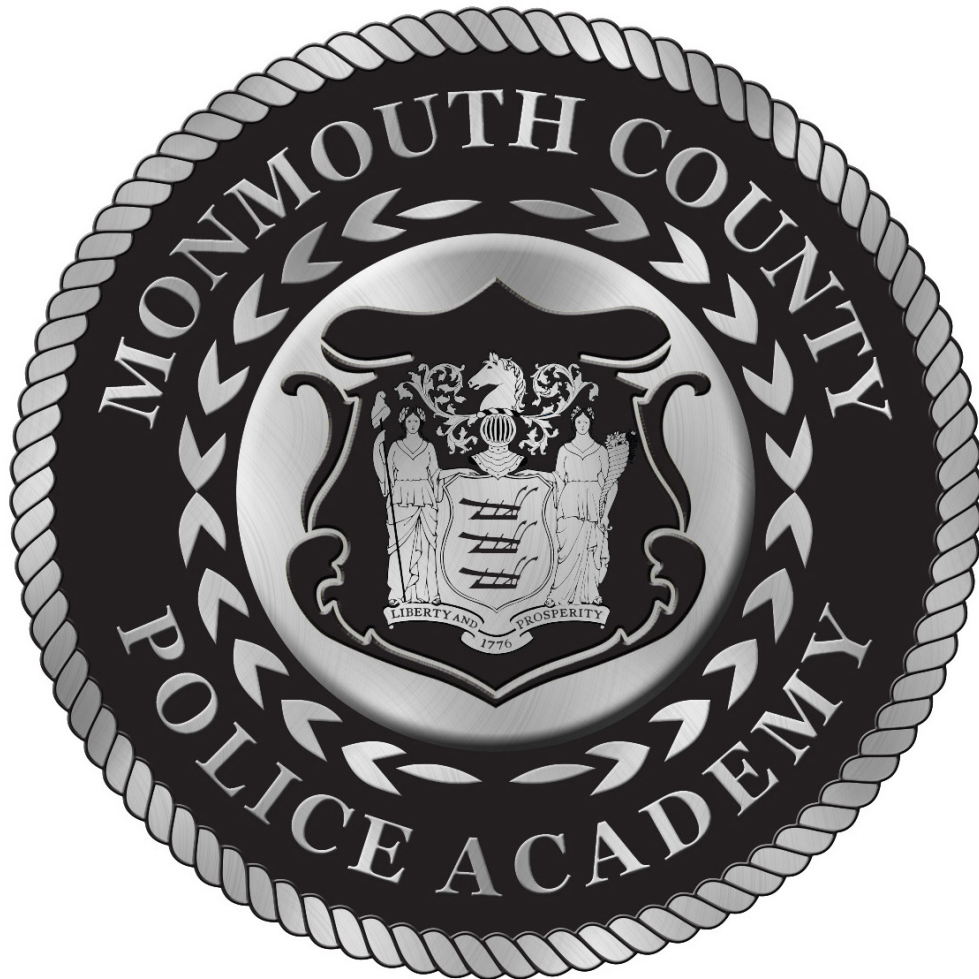
### **MONMOUTH COUNTY ADMINISTRATION**

Teri O'Connor, County Administrator



# MONMOUTH COUNTY POLICE ACADEMY

A Division of the Monmouth County Sheriff's Office



PROUDLY SERVING LAW ENFORCEMENT AS THE ONLY  
**CALEA ACCREDITED PUBLIC SAFETY TRAINING ACADEMY**  
IN THE STATE OF NEW JERSEY



I am proud to announce a new initiative between the Monmouth County Police Chiefs Association, the Monmouth County Fire Marshal and the Monmouth County EMS and Hazmat personnel.

This initiative is a new innovative approach to training for all of our first responders, which include Police, Fire, Corrections, EMS and Hazmat personnel.

Our STARS building also known as the Situational Training and Response Simulator, located in Freehold, is a premiere facility that will be utilized by our public safety partners in Monmouth County and beyond.

STARS includes a state of the art decision making and tactical firearms simulator equipped with various types of scenarios.

There is a domestic violence response training area, correctional housing unit, K9 agility course and a school classroom area for active shooter incidents.



On behalf of all our public safety partners we thank the Monmouth County Board of Chosen Freeholders for this initiative. It would not be possible without their commitment and support of this project.

We are confident that this exciting effort will help us address homeland security issues, counterterrorism efforts and the public safety challenges with which our first responders are faced as they maintain the safety and security of our residents in the County of Monmouth.

Sheriff Shaun Golden





## 2018 POLICE TRAINING COURSE CATALOG

# TABLE OF CONTENTS

<b>Introduction</b>	1
History and Tradition	2
Emergency Contact & Closing Information	3
<b>General Information</b>	5
Course Information	5
Online Registration and Fees	5
Class Full Notice	5
Supervisor's Approval	5
FBI Courses	5
Date Changes	5
Academy Entrance Requirements for Basic Courses	6
Medical Clearance	6
Law Enforcement Officer Certification	6
Certificates	7
Accidents while on County Property	7
Academy Guidelines	7
Class Attendance	8
Dress Code	8-9
<b>Course Descriptions</b>	10
<b>Basic Courses</b>	
Basic Course for Police Officers	10
Basic Course for Police Officers - Accelerated Waiver Class	11
Basic Course for Class I Law Enforcement Officers	12
Basic Course for Class II Special Law Enforcement Officers	12
Basic Course for County Corrections Officers	13
<b>In-Service Course Offerings</b>	
Arrest, Search & Seizure Update & Miranda Warning Update	16
Basic Crime Scene Investigations	16
Bias Incident Investigations	17
Cell Block Management	17
Cell Extraction/Restraint Chair Course	18
Computer Crimes Course	18
Domestic Violence Update	19
Drill and Ceremony Familiarization	19
Emergency Vehicle Operations Instructor Course (EVOC)	20
Field Training Officer Course (FTO)	20
Financial Crimes Investigations	21
Firearms Instructors Course	21-22
Fire Investigation / Arson Awareness	22
Gang Awareness	22
Introduction to Fingerprinting & Processing Techniques	23
Investigations: Principles and Applications	23
Matron Training Course	24
Methods of Instruction	24
Motor Vehicle Traffic Stop Course	25
NJSP Incident Command I-300	25



NJSP Incident Command I-400	26
Oleoresin Capsicum Instructors Course	26
Police Bicycle Patrol Training Course/Instructor	27
Police Professionalism and Cultural Diversity Course	27
Police Vehicle Operations Course	28
Radar Instructor Course	28
Rapid Response to Active Shooter Course - Train the Trainer Course	29
Rapid Response to Active Shooter Course	29
Reality-Based Street Fighting	30
Report Writing Course	30
Review of Monmouth County Prosecutor's Policies for Law Enforcement	31
Search Warrant-Execution/Entry Techniques	31
Self Defense for Female Law Enforcement Officers	32
SLEO I Bicycle Patrol Training Course	33
Special Victims Investigation Course	33
Surviving Your Law Enforcement Career	34
<b>Outside Vendor Course Offerings</b>	35
Advanced Identifying Fraudulent Identity Documents	36
Basic Narcotics School	36
Basic Spanish for Law Enforcement	37
Blue Courage-The Heart and the Mind of the Guardian	37
Budgeting for Law Enforcement	38
CODIS Overview & Update on the New DNA Collection Law	38
Communications Intelligence	39
Controlling Police Absenteeism	39
Crisis Negotiation Course	39
Crossing Guard Training	40
Current Trends in Document Fraud	40
Elements of Financial Crime Investigations	41
Hidden Compartment Training	41
High Impact Supervision	42
Identifying Fraudulent Identity Documents	42
Incident Response to Terroristic Bombing	43
Missing Children Dynamics & Response	44
NJ Internal Affairs Investigation Program	44
NJTR-1 Crash Form Refresher Course	45
Photography for Law Enforcement	45
Police Response Enhancement Program (PREP)	46
Prevention and Response to Suicide Bombing Incidents	46
Pro Active Patrol/Smart Street Cop	47
Pro Active Police Supervision	47
Safe Schools Resource Officer Training	48
Traffic Incident Management	48
<b>Community Outreach Programs</b>	49
Sheriff's Youth Week	49
<b>Chronological Course Listing 2018</b>	50-51
<b>Directions to the Monmouth County Police Academy</b>	52
<b>Medical Release Agreement</b>	53



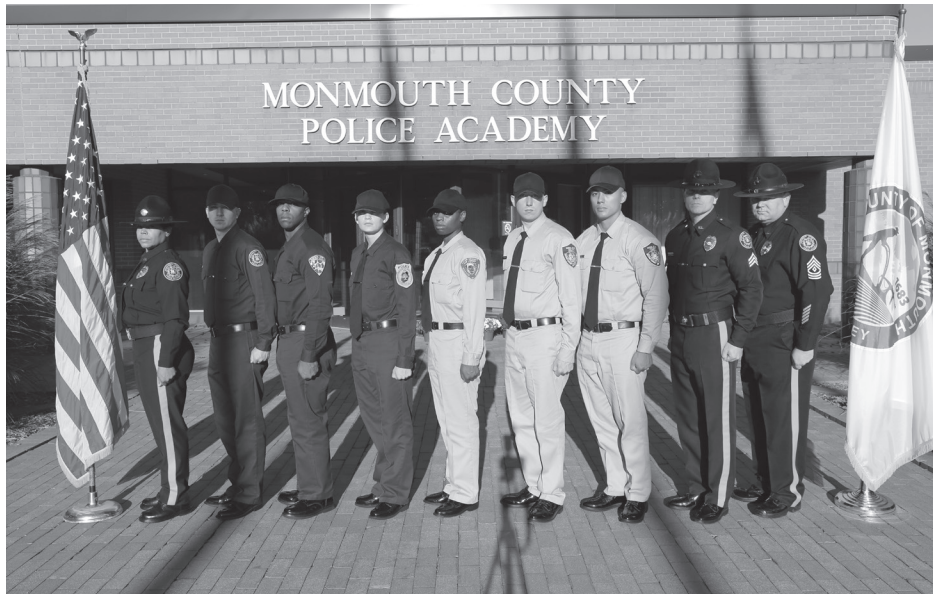
## 2018 POLICE TRAINING COURSE CATALOG

# INTRODUCTION

Whether you are looking to begin your law enforcement career or take it to the next level, the Monmouth County Police Academy has a full array of quality training programs to assist you. Today's law enforcement officer is the best trained and best equipped of any in history.

Basic training programs are the first step for many individuals who attend the Academy. They provide more than a foundation and initiation into law enforcement – they are a rite of passage into an elite “fellowship” of dedicated, professional and unselfish public servants.

Successful completion of a basic course requires trainees to put forth maximum effort and tests whether they have what it takes to be effective, professional law enforcement officers. Basic training is not easy – it is not intended to be easy.



Drill Instructor Sergeant Kimberly Martin, Monmouth County Sheriff's Office, Corrections Division, Recruits Matthew Holtz, Alternate Route, Terence Howard, Monmouth County Sheriff's Office, Taylor Deickmann, Monroe Twp. PD, Shareedah Willis, Union County Corrections, Kyle Reardon, Middlesex County Corrections, Christian Paez, Middlesex County Corrections, Senior Drill Instructor Staff Sergeant Robert Herring, Manalapan Twp. PD, Drill Instructor First Sergeant Brian Johnson, Monmouth County Sheriff's Office, Corrections Division

In addition, the Academy is also a place for seasoned police officers to keep their skills contemporary by taking courses that will help them advance in their careers.

Not everyone has what it takes to become a law enforcement officer. If you have the desire, dedication and motivation to overcome the challenges, upon successful completion of these courses you will feel a sense of pride you will rarely, if ever, experience again.

Thousands of officers have gone through this Academy. Trainers and Academy staff provide you with the tools to lead you along the way. The rest is up to you.





## History and Tradition of the Monmouth County Police Academy

Recognizing the need for professional, well-trained police officers, the Monmouth County Board of Chosen Freeholders, in cooperation with the Monmouth County Police Chiefs Association and the Monmouth County Prosecutor, established the Monmouth County Police Academy in 1963. The Police Academy opened at its current location in 1985 and became a division of the Monmouth County Sheriff's Office in 2011.

The Academy conducts basic training courses for regular police officers, Class II Special Police Officers, Class I Special Police Officers, County Corrections Officers and County Park Rangers. The Academy also conducts and/or hosts in-service training courses for veteran law enforcement officers. Additionally, the Academy hosts outside instructors and companies to provide the best national and international programs for the local law enforcement community.

The Monmouth County Police Academy prides itself in being recognized as one of the premier regional law enforcement training facilities anywhere. Thousands of police officers from New Jersey and other states have undergone basic training, and in-service training, at the Academy and have continued on to distinguish themselves with pride, professionalism and integrity during their respective careers.





### **Emergency Contact Information:**

- The Monmouth County Police Academy is located at 2000 Kozloski Road in Freehold Township. The main phone number is 732-577-8710 and the fax number 732-577-8722.
- Incoming calls to Academy trainees should be restricted to emergencies (illness, accident, death, etc.). Emergency messages will be delivered to a trainee immediately. For basic courses, the Platoon Leader will check the bulletin board during the breaks and deliver the messages to the trainees.
- Important note: If a trainee needs to telephone the Academy to report any lateness, absence, emergency or other problem, and is not able to speak to someone in person, the trainee shall leave a message on the Training Officer's telephone answering system. The trainee shall then contact his/her Squad Leader or Platoon Leader who will ensure a personal notification to the Academy at the earliest opportunity. In addition, the trainee shall contact his/her respective agency.

### **Emergency Closings**

There may be times when an emergency, such as severe weather, fire or a power failure, disrupts normal business operations of Monmouth County government. While the County of Monmouth has essential facilities and operations that operate around the clock, it may on occasion be necessary to close or delay the opening of other non-essential offices and operations.

A closure, early closure or delayed opening may be implemented to provide additional time to facilitate the clearing of roads, parking lots and sidewalks for employee and public access to County facilities.

If County Administration makes a decision to close or to delay opening of County operations, applicable information will be posted on the County website, intranet and social media accounts. Also, County Administration will ask local radio stations to announce the closing.







# GENERAL INFORMATION

## **Course Information**

In-Service training courses held at the academy will have specified classroom hours contained within the course postings. Hours for the Basic Course for Police Officers will accompany the application when issued.

## **Online Registration and Fees**

Registration for all courses is on a first-come, first-serve basis, so it is advantageous to register for a course early. You must visit the website at:

[www.MonmouthCountyPoliceAcademy.com](http://www.MonmouthCountyPoliceAcademy.com) and click on the text titled "Online In-Service Course Registration" to enroll in classes. Registrations by phone or fax are no longer accepted.

Registration fees for all in-service training courses are listed in this catalog and on the website.

## **Class Full Notice**

Once all seats in a particular class are full, a notice reading "CLASS FULL" will appear in red on the registration page. There is no way for the system to place anyone on a waiting list. If a class you are interested in is full, occasionally check the Academy's website for possible cancellations.

## **Supervisor's Approval**

You must have your supervisor's approval prior to registering for any in-service courses. To complete online registration, you must check the box which states you attest to the fact that you have received approval to attend the course for which you are registering.

## **FBI courses**

Prior to registering for an FBI course, please check the location where it will be conducted. Many FBI courses designate seats for Monmouth County, but the courses actually takes place at another Academy. Please take the additional travel time into consideration prior to registering for these courses.

## **Date changes**

Before enrolling in a course, ensure that you are able to attend on the date listed on the Academy's website. In the event an issue arises that causes a change to the date of a course after this catalog is published, the course date will be updated online only. The course dates listed on the Academy's online in-service course registration section are the most up-to-date and accurate.



### **Academy Entrance Requirements for Basic Courses**

- Background check - As required for Police Recruits by the New Jersey Police Training Commission, each trainee will have had a complete background check, including a fingerprint check by the New Jersey State Police Bureau of Identification and the Federal Bureau of Investigation, for clearance to become a law enforcement officer. A statement of affirmation that these requirements have been complied with shall be submitted by the officer's law enforcement agency to the Academy Director prior to the start of an officer's Academy training.
- Doctor certifications and applications - Each department must file with the Academy prior to the start of the course:
- A certificate from a duly-licensed physician stating that the proposed trainee is physically able to attend the course.
- A certificate from a duly licensed New Jersey psychiatrist or psychologist recommending that the trainee is suitable to be a law enforcement officer.
- A completed application with an ID photo of the trainee. The photo is to be no less than 2" x 2" and have the trainee's name across the bottom of the photo.

### **Medical Clearance**

The Academy will no longer require that participants receive medical clearance prior to attending certain physically demanding in-service courses. It is strongly suggested that prior to attending any course that requires physical exertion, that the attendee consult his or her physician to ensure that they are healthy enough to participate in such activities. A waiver form will be required in order to participate in these courses.

### **Law Enforcement Officer Certification**

Certification Requirements (N.J.A.C. 13:1-5.1) - A trainee shall be considered eligible for certification when, among other requirements, the Academy Director affirms that:

- The trainee has achieved the minimum requirements for examination grades as set forth in the Commission's Written Examination Manual, the minimum qualifying score as set forth in the Commission's Firearms Manual, and demonstrated an acceptable degree of proficiency in the subjects of defensive tactics and first aid/first responder.
- The trainee has participated in no less than 90 percent of the total subject hours in the curriculum that the Commission has approved for the course the trainee is attending.



## **Certificates**

Certificates of completion will be awarded on the last day of instruction to individuals who successfully completed the course. Certificates are printed using the information that was submitted during online course registration. Please ensure that your information was entered correctly, and includes proper capitalization. The way it is entered online is the way your certificate will be printed.

## **Accidents while on County Property**

In any incident in which a person is injured or may have been injured while attending an in-service course, a Monmouth County Incident Report must be completed with all necessary information. A copy must be placed in the Academy's Incident File and the original sent to the Insurance Department, Hall of Records.

## **Academy Guidelines**

### **Telephone Messages and Cell Phone Etiquette**

Messages will be posted on the classroom door, to be picked up during breaks. Cell phones should be set to the silent mode or turned off during classes.

### **Smoking**

Smoking is not permitted in the building. Designated smoking areas are identified. Cigarette butts shall be disposed of in the receptacles provided 25 feet from the building.

### **Breaks**

Breaks are given approximately every hour at the instructor's discretion. Lunch breaks are also given at the discretion of the instructor.

### **Eating/Drinking/Newspapers**

Eating and drinking are permitted only in the lounge area. Students are required to clean up after themselves. All garbage should be deposited in the receptacles provided. Newspapers and periodicals not related to the training program are not to be read during class.





## **Class Attendance**

Class attendance is required. Any absences will be reported to your department. If your absence is due to court, illness, etc., the Academy shall be notified. No certificate will be issued if more than 10 percent of a class has been missed.

## **Dress Code Policy**

The policy of the Monmouth County Police Academy is that all employees, instructors, and trainees shall present a professional image in attire and appearance and shall wear authorized clothing that is neat, clean, pressed and properly fitted. Therefore, the following guidelines are adopted with regard to the In-Service Course Program:

**A. In-Service Training Course Attendees.** Standard dress attire for all persons attending courses at the police academy or at a satellite location of the academy, to include In-Service Students and all persons attending college or University Courses, shall be as follows:

### **1. Male Attendees**

- a. Class A department uniform (uniform of the day)
- b. Business attire consisting of dress slacks, trousers, button down shirt, optional tie, belt, and dress type shoes
- c. Professional collared polo style shirt with dress slacks or trousers, belt, and dress type shoes. Shirts must be tucked in.
- d. Sport jacket and trousers, and button down shirt
- e. Business Suit
- f. Shoes, boots, closed-toed shoes in a leather or dress material are appropriate and should be clean and polished. Socks must be worn.

### **2. Female Attendees**

- a. Class A department uniform (uniform of the day)
- b. Business attire consisting of dress slacks, button down shirt, belt, and dress type shoes
- c. Professional collared polo style shirt with dress slacks or trousers, belt, and dress type shoes. Shirts must be tucked in.
- d. Pants, slacks, blouse and/or sweater
- e. Business length skirt, blouse and/or sweater
- f. Business suit
- g. Shoes, boots, flats, closed-toed shoes in a leather or dress material are appropriate and should be clean and polished. Socks must be worn.

**B. Instructors.** Standard dress attire for all persons Instructing Training Courses at the police academy or at a satellite location of the academy, to include In-Service Training Courses and College or University Courses shall be as follows.



### 1. Male Instructors

- a. Class A department uniform (uniform of the day)
- b. Shoes, boots, closed-toed shoes in a leather or dress material are appropriate and should be clean and polished. Socks must be worn.
- c. Business attire consisting of dress slacks, trousers, button down shirt, tie, belt, and dress type shoes.
- d. Sport jacket and trousers
- e. Business Suit
- f. Authorized Monmouth County Police Academy Instructor Collared Polo Shirt with Khaki pants when approved for specific courses by the Director of the Police Academy or designee. Shirts must be tucked in.

### 2. Female Instructors

- a. Class A department uniform (uniform of the day)
- b. Shoes, boots, flats, closed-toed shoes in a leather or dress material are appropriate and should be clean and polished. Socks must be worn.
- c. Business attire consisting of dress slacks, button down shirt, belt, and dress type shoes
- d. Business suit
- e. Pants, slacks, blouse and/or sweater
- f. Business length skirt, blouse and/or sweater
- g. Authorized Monmouth County Police Academy Instructor Collared Polo Shirt with Khaki pants may be worn when approved for specific courses by the Director of the Police Academy or designee. Shirts must be tucked in.

### C. Exceptions to the Dress Code Requirements for In-service Training Instructors and Attendees.

The following are authorized exceptions to the standard dress code for Academy course Instructors and Attendees:

1. Persons instructing or attending any course which involves physical activity, such as, but not limited to, firearms, baton, unarmed defense and physical fitness shall be authorized to wear authorized Department Polo shirt with Agency insignia or Monmouth County Police Academy Instructor Collared Polo Shirt with Khaki pants, or Department Class B uniform when approved by the Director of the Academy or designee. Shirts must be tucked in.
2. Persons instructing or attending authorized programs at the academy, including, but not limited to Monmouth County Sheriff's Office Sheriff's Youth Week and Citizen's Police Academy programs.
3. Other courses at the request of the lead instructor and approved by the Police Academy Director or designee.



# COURSE DESCRIPTIONS

## BASIC COURSES

### **Basic Course for Police Officers – 94th Class**

**Date(s):** January 10 – May 23, 2018

**In County:** \$750

**Out of County:** \$1200 (10 or more recruits  
\$1000)

**Waivers:** \$500

**Class Limit:** 40

The Basic Course for Police Officers training consists of 790 hours of training mandated by the Police Training Commission.

**Prerequisite:** Applicants must be appointed as full-time employees of municipal, county or state law enforcement agencies and conform to all the standards prescribed by the New Jersey Police Training Commission.

Refer to the Academy Entrance Requirements for Police Recruits in the General Information section of this catalog.

**DEPARTMENTS ARE REQUESTED TO ENROLL  
TRAINEES ONLINE. TELEPHONE CALL  
REQUESTS WILL NOT BE ACCEPTED.**

**APPLICATION DEADLINE IS Wednesday,  
DECEMBER 20, 2017**

### **Basic Course for Police Officers – 95th Class**

**Date(s):** July 30 – December 13, 2018

**In County:** \$750

**Out of County:** \$1200(10 or more recruits  
\$1000)

**Waivers:** \$500

**Class Limit:** 40

The Basic Course for Police Officers training consists of 790 hours of training mandated by the Police Training Commission.

**Prerequisite:** Applicants must be appointed as full-time employees of municipal, county or state law enforcement agencies and conform to all the standards prescribed by the New Jersey Police Training Commission.

Refer to the Academy Entrance Requirements for Police Recruits in the General Information section of this catalog.

**DEPARTMENTS ARE REQUESTED TO ENROLL  
TRAINEES ONLINE. TELEPHONE CALL  
REQUESTS WILL NOT BE ACCEPTED.**

**APPLICATION DEADLINE IS Friday  
July 6, 2018**





**Basic Course for Police Officers –  
Accelerated Waiver Class / AW-02**

**Date(s):** January 2 – 23, 2018  
**Academy starts January 4, 2018 (8:00 am)**  
**In / Out of County:** \$500  
**Class Limit:** 40

The Accelerated Waiver Basic Course for Police Officers training consists of mandated training set forth by the Police Training Commission.

**Prerequisite:** Applicants must be appointed as full-time employees of municipal, county or state law enforcement agencies, be a current certified Class II Special Law Enforcement Officer and conform to all the standards prescribed by the New Jersey Police Training Commission, including being granted a standardized waiver. Refer to the Academy Entrance Requirements for Police Recruits in the General Information section of this catalog.

**DEPARTMENTS ARE REQUESTED TO ENROLL  
TRAINEES ONLINE. TELEPHONE CALL  
REQUESTS WILL NOT BE ACCEPTED.**

***APPLICATION DEADLINE IS Friday,  
DECEMBER 13, 2017***

**Basic Course for Police Officers –  
Accelerated Waiver Class / AW-03**

**Date(s):** To Be Announced  
**Academy starts:** To Be Announced  
**In / Out of County:** \$500  
**Class Limit:** 40

The Accelerated Waiver Basic Course for Police Officers training consists of mandated training set forth by the Police Training Commission.  
**Prerequisite:** Applicants must be appointed as full-time employees of municipal, county or state law enforcement agencies, be a current certified Class II Special Law Enforcement Officer and conform to all the standards prescribed by the New Jersey Police Training Commission, including being granted a standardized waiver.  
Refer to the Academy Entrance Requirements for Police Recruits in the General Information section of this catalog.

**DEPARTMENTS ARE REQUESTED TO ENROLL  
TRAINEES ONLINE. TELEPHONE CALL  
REQUESTS WILL NOT BE ACCEPTED.**

***APPLICATION DEADLINE IS TBD***



**Basic Course for Class II Special Law Enforcement Officers – 45th Class**

**Date(s):** January 29 – May 23, 2018

**In County:** \$500

**Out of County:** \$750

**Class Limit:** 80

The Basic Course for Class II Special Law Enforcement Officers course consists of 600 hours of training mandated by the New Jersey Police Training Commission. Course hours are 6 a.m. to 4:30 p.m.

**Prerequisite:** Applicants must be appointed as a Class II Special Law Enforcement Officer. A copy of the Resolution must be submitted.

Refer to the Academy Entrance Requirements for Police Recruits in the General Information section of this catalog.

Upon graduation, trainees will be certified as Class II Special Law Enforcement Officers.

**DEPARTMENTS ARE REQUESTED TO ENROLL TRAINEE ONLINE. TELEPHONE CALL REQUESTS WILL NOT BE ACCEPTED.**

***APPLICATION DEADLINE IS FRIDAY, JANUARY 5, 2018***

---

**Basic Course for Class I Special Law Enforcement Officers – 35th Class**

**Date(s):** April 30 - May 10, 2018

**In County:** \$100

**Out of County:** \$100

**Class Limit:** 80

The Basic Course for Class I Special Law Enforcement Officers Course consists of 80 hours of training mandated by the New Jersey Police Training Commission.

**Prerequisite:** Applicant must be appointed as a Class I Special Law Enforcement Officer. A copy of the Resolution must be submitted. Must possess a High School/GED Diploma to apply.

Refer to the Academy Entrance Requirements for Police Recruits in the General Information section of this catalog.

***APPLICATION DEADLINE IS FRIDAY, APRIL 6, 2018***



### **Basic Course for County Corrections Officers - 36th Class**

**Date(s):** February 5, – April 29, 2018

**In County:** \$750

**Out of County:** \$1000

**Waivers:** \$400

**Class Limit:** 45

The Basic Course for newly appointed County Corrections Officers consists of twelve weeks training as mandated by the Police Training Commission in accordance with the Police Training Act (52:17B-66 et seq.) The curriculum is approved by the Police Training Commission, Department of Law and Public Safety within the Division of Criminal Justice.

**Prerequisite:** Applicants must be appointed as full time employees of a County Corrections Agency and conform to all the standards prescribed by the New Jersey Police Training Commission.

Refer to the Academy Entrance Requirements for Police Recruits in the General Information section of this catalog.

***APPLICATION DEADLINE IS FRIDAY, JANUARY 19, 2018***

---

### **Basic Course for County Corrections Officers - 37th Class**

**Date(s):** To Be Announced

**In County:** \$750

**Out of County:** \$1000

**Waivers:** \$400

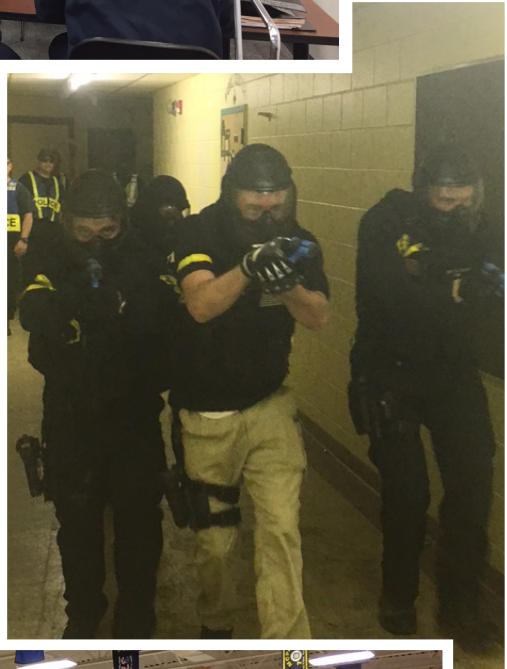
**Class Limit:** 45

The Basic Course for newly appointed County Corrections Officers consists of twelve weeks training as mandated by the Police Training Commission in accordance with the Police Training Act (52:17B-66 et seq.) The curriculum is approved by the Police Training Commission, Department of Law and Public Safety within the Division of Criminal Justice.

**Prerequisite:** Applicants must be appointed as full time employees of a County Corrections Agency and conform to all the standards prescribed by the New Jersey Police Training Commission.

Refer to the Academy Entrance Requirements for Police Recruits in the General Information section of this catalog.

***APPLICATION DEADLINE WILL BE TWO WEEKS PRIOR TO THE CLASS.***











## **IN-SERVICE COURSE OFFERINGS**

### **Arrest, Search & Seizure Update & Miranda Warning Update**

**Date:** November 2, 2018 / One-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25                      **Out of County:** \$50

**Class Limit:** 30

This one-day seminar will update the police supervisor, patrol officer and investigator on the recent developments in the laws of arrest, investigative detentions with a special focus on "stop and frisk" and motor vehicle stops, search warrants and the exceptions to the written warrant requirement. The seminar will also focus on the court decisions that have been recently handed down by the U.S. Supreme Court, New Jersey Supreme Court and the various panels of the Appellate Division of Superior Court.

**Conducted By:** Monmouth County Prosecutor's Office

---

### **Basic Crime Scene Investigations**

**Date(s):** May 14 – 18, 2018 / Five-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$55                      **Out of County:** \$100

**Class Limit:** 30

This course is designed to teach students the proper way to enter a crime scene, to preserve the crime scene, to search the crime scene and to collect evidence at the crime scene. This will include, but will not be limited to, crime scene management, crime scene search equipment, crime scene sketching, crime scene photography, crime scene record keeping, crime scene blood stain analysis and crime scene handling and packaging of evidence. The second day of the class will include a mock crime scene whereas the student will be responsible for the aforementioned disciplines.

**CONDUCTED BY:** MONMOUTH COUNTY PROSECUTOR'S OFFICE  
**LOCATED AT:** MONMOUTH COUNTY PROSECUTOR'S BUILDING



## **Bias Incident Investigations**

**Date(s):** February 16, 2018 / One-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

The course will provide the instruction standards of the bias incident investigation, the definition of a bias incident, and its related criminal violations. The course will present guidelines for confirming a bias incident and discuss the duties and responsibilities of the Chief Law Enforcement Officer in Monmouth County. The course will communicate the role and responsibilities of the Municipal Law Enforcement Chief Executive and the relationship with the officers' initial response, the follow-up investigation, and the duties and responsibilities of the County Bias Incident Officers.

**Conducted By:** Monmouth County Prosecutor's Office

---

## **Cell Block Management**

**Date(s):** July 27, 2018 / Half Day Course

**Time:** 8:00 a.m. – 12:00 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

This four-hour course will be devoted to the requirements for operating and maintaining a safe and secure detention facility, as set forth in Chapter 34 of the New Jersey Administrative Code. The "Cell Block Management" segment will review sound security practices and the minimum requirements for supervising detainees will be stressed. The "Suicide Awareness" segment will focus on such topics as the profiling of suicidal detainees, the screening and supervision of such detainees, the various ways in which detainees may attempt suicide, the liability factor and appropriate policy and procedures for handling suicide attempts.

**Conducted By:** Monmouth County Sheriff's Office - Corrections Division



### **Cell Extraction/Restraint Chair Course**

Date: June 1, 2018/One Day Course

Time: 8:30am – 4:30pm

In County: \$25.00

Out of County: \$50.00

Class Limit: 25

This one (1) day course is designed for Police and Correction Officers. The course will instruct Officers on Cell Extraction and use of Restraint Chair for uncooperative detainees. This course is designed to show Police and Correction Officers how to use the least amount of force on a detainee and will also show the use of 2 man take down method.

**CONDUCTED BY:** MONMOUTH COUNTY SHERIFF'S OFFICE - CORRECTIONS DIVISION  
**LOCATED AT:** MONMOUTH COUNTY STARS BUILDING

---

### **Computer Crimes**

**Date(s):** May 3 – 4, 2018 / Two-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

This two-day course will provide officers with a basic understanding of computer facilitated crimes and digital evidence. The program of instruction includes topics such as Internet infrastructure, Internet Protocol Address tracing, social networking, computer and cell phone seizure, digital evidence recovery, legal concerns and the Internet Crimes Against Children Task Force (ICAC).

**Conducted By:** Monmouth County Prosecutor's Office



## **Domestic Violence Update**

**Date(s):** Aug. 10, 2018 / One-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

The domestic violence statute will be reviewed. The emphasis of the training will be on evidence-based prosecution (proving a case with an uncooperative victim) as well as criminal and civil procedures, which police officers are required to know. This course is intended for law enforcement officers who have not attended this course in the last two years. First responder officers, patrol officers especially, will benefit from this course. The preferred experience level is for five years or less as a police officer.



**Conducted By:** Monmouth County Prosecutor's Office

---

## **Drill and Ceremony Familiarization Course**

**Date(s):** May 17 –18, 2018 / Two-Day Class

**Time:** 8:00 a.m. – 4:00 p.m.

**In County:** \$50

**Out of County:** \$50

**Class Limit:** 20

This two day course will cover the basic drill, ceremony, and Honor Guard movements, voice commands, uniform appearance, facing movements, recruit calling, and inspection protocols. The Honor Guard, exhibiting excellence and precision, has been a long standing tradition in Law Enforcement, utilized in parades, funerals, marching and formations. This is a basic refresher course in Drill and Ceremony. The student will be given classroom lecture and practical application in Drill and Ceremony.

**Conducted By:** Monmouth County Police Academy Drill Instructor



### **Emergency Vehicle Operations Instructor Course (EVOC)**

**Date(s):** April 23 – 27, 2018 / Five-Day Course

**Time:** 9:00 a.m. – 5:00 p.m.

**In County:** \$50

**Out of County:** \$150

**Class Limit:** 20

This course will cover the basic requirements for the officer to be certified as an Instructor of Vehicle Operations as outlined by the New Jersey Police Training Commission. Additional advanced topics that are utilized in the Monmouth County Police Academy's Police Vehicle Operations Course (PVOC) and the National Police Driver Training Reference Guide will also be covered during the instruction. This course involves both classroom and hands-on training and will require setting up practical coned courses by the officer. Officers will be responsible for bringing a fully equipped police package patrol car for operation in the course. Classroom portion will be held at the Monmouth County Police Academy. The practical instruction will take place at Raceway Park, Englishtown.

**Additional Certificate Requirement:** Attendees must assist/observe Basic Class PVOC, current MOI certification.

**Conducted By:** Monmouth County Police Academy PTC Certified Instructors

---

### **Field Training Officer Course (FTO)**

**Date(s):** May 22 – 23, 2018 / Two-Day Class

October 30 – 31, 2018 / Two-Day Class

**Time:** 8:00 a.m. – 4:00 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 20

This course is designed to teach FTO's effective techniques on how to properly train and evaluate police officer trainees during field training. This period of mentorship puts the FTO in a unique position to enhance the knowledge, skills and abilities of the trainee. Over this two day course students will learn how to become an efficient FTO through topics including but not limited to: FTO requirements and selection, roles of an FTO, development and implementation of standard evaluation guidelines, daily observation reporting, remedial training, factors affecting learning, FTO policy and liability. Upon completion of this course the FTO will have a confident foundation on how to properly and successfully transition recruit police officers from probationary status to a fully functioning solo officer on regular duty.

**Conducted By:** Sergeant James Cadigan, Wall Twp. PD





## **Financial Crimes Investigations**

**Date(s):** March 19 – 20, 2018 / Two-Day Course

**Time:** 9:00 a.m.- 4:30pm

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

The program of instruction includes such topics as financial instruments, bank fraud and failures, check processing, fraud schemes, accounting records and money laundering overview.

**Conducted By:** Monmouth County Prosecutor's Office

---

## **Firearms Instructors Course**

**Date(s):** June 15, 2018 and June 18 – 22, 2018

**Time:** 9:00 a.m. - 4:30 p.m.

**In County:** \$250

**Out of County:** \$250

**Class Limit:** 20

This course is designed to impart to the officer the necessary knowledge of firearms, to be capable of conducting firearms training and to operate a firearms range. This course includes instruction in basic shooting principles, various pistol courses, including night firing, shotgun training and range operations. The officer must fire an average of 95 percent on three consecutive HQC-1 courses to successfully complete this course.

The officer must have attended a Basic Firearms Course and be proficient with firearms. Officers who are going to attend this course must report to the Indoor Range on a date scheduled by the Range Master with their service weapon, duty holster, belt and 300 rounds of lead-free frangible ammunition.

**Prerequisite:** Officers will be required to shoot the HQC three times and finish with an average score of 95 percent or above on June 15, 2018.



Ammunition is not provided by the Academy. Officers attaining a score of 95 percent or above will report to the Police Academy on the scheduled course date in Class B or C uniform with the following equipment:

1. Eye protection
2. Hearing protection
3. Baseball-type cap
4. Flashlight with "momentary" button
5. Service weapon, holster and belt
6. Agency shotgun
7. Gun-cleaning kit with one-step spray
8. 20 rounds of 12-gauge 00 buck and 500 rounds of lead-free frangible handgun ammunition.

---

### Fire Investigation / Arson Awareness

**Date(s):** April 24 – 27, 2018 / Four-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$55

**Out of County:** \$100

**Class Limit:** 30

This course will prepare police investigators and detectives to conduct a basic follow-up investigation of arson with the cooperation of a fire origin and cause expert. Topics will include fire chemistry and behavior, indicators of arson, first responding officer duties, fatal fires, arson laws, fire setter motives, vehicle fire investigations, and explosive/bomb investigations.

**CONDUCTED BY:** MONMOUTH COUNTY PROSECUTOR'S OFFICE

**LOCATION:** MONMOUTH COUNTY FIRE ACADEMY

---

### Gang Awareness

**Date(s):** October 22, 2018 / Half-Day Course

**Time:** 8:30 a.m. – 1:00 p.m.

**In County:** \$15

**Out of County:** \$30

**Class Limit:** 30

This course of instruction is designed to update law enforcement personnel on gang activities in the State of New Jersey, in particular, the Monmouth County region. THIS IS A HALF-DAY COURSE.

**Conducted By:** Monmouth County Prosecutor's Office



## **Introduction to Fingerprinting & Processing Techniques**

**Date(s):** June 21 – 22, 2018 / Two-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 25

This course is designed for those officers who are called upon in their department to perform basic fingerprint processing and those on a training track to become departmental forensic or fingerprint investigators. This basic material will better prepare those who seek to attend the more advanced 240-hour Identification Course offered by the State Police or FBI. Subjects covered will include fingerprint history, friction skin, AFIS, basic powder processing and lifting, comparison of latent and known fingerprints. Students should be prepared to wear appropriate clothing as prescribed by the Instructor for day two of this class.

**CONDUCTED BY:** MONMOUTH COUNTY PROSECUTOR'S OFFICE

**LOCATED AT:** MONMOUTH COUNTY PROSECUTOR'S BUILDING

---

## **Investigations: Principles and Applications**

**Date(s):** To Be Announced

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$100

**Class Limit:** 30

The Investigations: Principles and Applications course is designed to instill practical problem-solving skills and techniques for investigations ranging from basic indictable offenses to major crimes. Topics to be covered include search warrants, miranda and interrogation, preparation for testimonial hearings, cell phone and computer crime investigations, inmate telephone services and investigations, forensics, financial crimes and state police lab capabilities. The course, through presentations from experienced detectives, trial attorneys and experts in specialized fields, combines legal fundamentals with practical application to enhance the skills of all detectives, from novice to veteran.

**CONDUCTED BY:** MONMOUTH COUNTY PROSECUTOR'S OFFICE

**LOCATED AT:** MONMOUTH COUNTY PROSECUTOR'S BUILDING



### Matron Training Course

**Date(s):** June 20, 2018 / Half-Day Course

**Time:** 8:30 a.m. – 12:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 25

This course presents the part-time Police Matron with the security concepts needed to effectively and safely transport female prisoners to Monmouth County Correctional Institute. Lectures, demonstrations and practical exercises will update the student's skills and knowledge in searches (clothed and unclothed), handcuff and restraining equipment, transportation of prisoners and responsibilities of the officer after arrival at the jail. Students should wear department uniform or casual civilian clothing.

**Conducted By:** Monmouth County Sheriff's Office - Corrections Division

---

### Methods of Instruction

**Date(s):** January 24 – 26 & 29 – 31, 2018 / Six-Day Course

September 5 – 7 & 10 – 12, 2018

November 28 – 30 & December 3 – 5, 2018

**Time:** 9:00 a.m. – 4:30 p.m.

**In County:** \$75

**Out of County:** \$150

**Class Limit:** 20

This is a New Jersey Police Training Commission-approved course designed for officers who plan to teach at police academies and/or their respective agencies. Topics include: Eight principles of learning, classroom management, goals and performance objectives, selecting appropriate methods of instruction, lesson plan construction, training aids, testing and evaluation and personal presentations of a minimum of 10 and 20 minutes each. In addition, instructors have included other topics and exercises to enhance the course and the instruction.

**Prerequisite:** Each attendee should be familiar with operation of a video camera (supplied by the Academy) and a computer. Dress code is business attire.

**Conducted By:** PTC MOI Certified Instructors



### **Motor Vehicle Traffic Stop Course**

**Date:** March 26 – 27, 2018/ Two-Day Class  
September 17 – 18, 2018/ Two-Day Class  
**Time:** 8:30 a.m. – 4:30 p.m.  
**In County:** \$25                      **Out of County:** \$50  
**Class Limit:** 20

This course is intended for law enforcement officers who may need a refresher course in conducting safe and effective motor vehicle stops. The preferred experience level is five years or less as a police officer or those veteran officers returning to Patrol, who may benefit from a refresher course. Students will receive instruction in vehicle positioning, vehicle approaches and body positioning during road- side interviews. Students will participate in mock traffic stops and roadside interviews in an effort to provide hands on interaction with drivers and passengers in a controlled setting.

**Prerequisite:** Must provide a police vehicle with lights and siren.

**Conducted By:** Lt. Scott Hall, Freehold Township PD

---

### **NJSP Incident Command I-300**

**Date(s):** July 23 – 25, 2018 / Three-Day Course  
**Time:** 8:30 a.m. – 4:30 p.m.  
**In County:** \$25                      **Out of County:** \$75  
**Class Limit:** 30

This course is a continuation of ICS-200. You must have completed an ICS-200 course in order to attend ICS-300.

**Conducted By:** Sgt. Christopher Tuberion, Union Beach PD





### **NJSP Incident Command I-400**

**Date(s):** October 11 – 12, 2018 / Two-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$75

**Class Limit:** 30

This course is a continuation of ICS-300. You must have completed an ICS-300 course in order to attend ICS-400.

**Conducted By:** Sgt. Christopher Tuberion, Union Beach PD

---

### **Oleoresin Capsicum Instructors Course**

**Date(s):** June 29, 2018 / One-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

This one-day course is designed to train officers to be instructors in the proper use of Oleoresin Capsicum. The course will include fundamental training requirements and legal obligations associated with the use of OC. Topics will include chemical composition and physiological effects of OC, the discussion of sudden in-custody death syndrome and the development of the Use of Force/OC Policy along with practical exercises that are beneficial in OC training. Each attendee should bring one live canister and one inert canister of their agency approved OC. Clothing attire will be casual but neat.

**Conducted By:** Monmouth County Police Academy Instructor



## **Police Bicycle Patrol Training Course/ Instructor Course**

**Date(s):** May 21 – 25, 2018 / Five-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$50

**Out of County:** \$100

**Class Limit:** 30

This course is designed for law enforcement officers who are assigned to bicycle patrol. Officers will be instructed in safe operations, proper techniques, basic bicycle maintenance and care, nutrition and the establishment of a fitness-training program for in-season and off-season training. Course content also includes equipment selections, riding protocol, suspect interview and defensive tactics with the bicycle.

**Prerequisite:** Officers should be in good physical condition and should report to class with the uniform they intend on wearing while on duty.

**Prerequisite for Instructor Certification:** Bike certification of at least 3 years, prior training approved by class coordinator and MOI.

**Also needed:** Bicycle, helmet, duty weapon, eye protection, hearing protection, bike gloves, waist length style rain gear and 100 rounds of lead-free ammunition.

**Conducted By:** Monmouth County Police Academy Instructor

---

## **Police Professionalism and Cultural Diversity Course**

**Date(s):** May 29, 2018 / One-Day Course

**Time:** 9:00 a.m. – 4:00 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

During this course, professionalism will be defined, and its elements will be examined. Differences in professionalism will be listed and their relationships between the law enforcement application and other professions discussed. Ways to promote a positive police image resulting in the achievement of police professionalism will be considered. The course will focus on prejudice and discrimination and its cross over with cultural characteristics which lead to conflict between law enforcement and the public it services.

**Conducted By:** Monmouth County Prosecutor's Office



### Police Vehicle Operations Course

**Date(s):** March 22 – 23, 2018/ Two-day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 40

This course is designed to refresh the certified police officer in emergency police vehicle operations as well as basic police vehicle handling. This course is further designed to target officers that may need specific refresher in defensive driving techniques. This course will cover the basic requirements that are administered to the Academy recruits to become certified as outlined by the New Jersey Training Commission as well as the Division of Criminal Justice. Additional advanced topics that are utilized in the Monmouth County Police Academy's Police Vehicle Operations Course (PVOC) and the National Police Driver Training Reference Guide will also be covered during the instruction.

The classroom portion of this course will be held at the Monmouth County Police Academy, the practical sessions will be held at Englishtown Raceway, Englishtown, NJ.

**Officers will be responsible for bringing a fully equipped police package patrol car for operational use in the course. No more than 4 students to a car, each student must operate a vehicle from his/her agency. NO EXCEPTIONS.**

**Conducted by:** Sergeant Peter Kuppler, Howell Township PD

---

### Radar Instructor Course

**Date(s):** September 26 – 28, 2018 / Three-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$50

**Out of County:** \$150

**Class Limit:** 25

This course is designed to certify police officers as instructors. The attendee will be able to teach and certify police officers in the techniques and use of radar in traffic enforcement. PTC Certified Course.

**Conducted By:** Freehold Township PD

**Note:** Radar Operator card must be presented on first day of class.





## **Rapid Response to Active Shooter - Train-the-Trainer**

**Date(s):** March 12 – 15, 2018 / Four-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$50

**Out of County:** \$100

**Class Limit:** 25

This four day course is designed to provide law enforcement trainers with the skills and knowledge to instruct officers on how to respond and intervene in an active shooter situation. Topics covered include: Classroom Presentations Skills, Active Shooter Tactics, Scenario Design/ Safety, and developing the combat mindset. This course consists of both classroom lectures and hands on training.

**Prerequisite:** Trainers must have attended the two day Rapid Response to Active Shooter Class offered at the academy and must have attended Methods of Instruction. Certificates of completion for these will be collected on the first day of class.

**CONDUCTED BY:** LT. BERNIE FOWLER, HOWELL TOWNSHIP PD

**LOCATED AT:** MONMOUTH COUNTY S.T.A.R.S. FACILITY

---

## **Rapid Response To Active Shooter Course**

**Date(s):** April 16 – 17, 2018 / Two-Day Course

May 7 – 8, 2018 / Two-Day Course

June 13 – 14, 2018 / Two-Day Course

September 12 – 13, 2018 / Two-Day Course

November 14 – 15, 2018 / Two-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$75

**Class Limit:** 25

This two-day course is designed to give sworn law enforcement personnel a clear understanding of how to respond to and intervene in an active shooter situation. Some of the topics to be covered include: history of active shooters, what to expect in an active shooter situation, contact and rescue teams, building clearing, characteristics of active shooters and combat mindset. This course is hands-on.

Attire is Class B uniform or similar.

**CONDUCTED BY:** LT. BERNIE FOWLER, HOWELL TOWNSHIP PD

**LOCATED AT:** MONMOUTH COUNTY S.T.A.R.S. FACILITY



### Reality-Based Street Fighting

**Date(s):** June 6 – 8, 2018 / Three-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$75

**Class Limit:** 25

This course is designed after numerous explorations of different techniques, both from standing and on the ground. All techniques were tested in real life, real speed combat. The moves that really worked were kept and the ones that did not were discarded. An officer simply must know how to fight from his/her back if knocked down, how to grapple and how to fight from the clinch. Ninety-six percent of all fights end up on the ground, yet officers do not train on how to fight from there. LAPD has trained ground techniques for the past 10 years, yet New Jersey is still woefully behind. We believe this is a progressive program that is a necessity for both recruits and regular law enforcement. All instructors regularly train in martial arts such as Judo, Jui Jitsu and Muay Tai Kickboxing. Students should report in physical training attire and gym shoes.

**Note:** The Academy no longer requires medical clearance prior to attending certain physically demanding in-service courses. The Academy strongly suggests that the attendee consult his/her physician to assure that they are healthy enough to participate in such activities. A waiver form will be required in order to participate in this course.

**Conducted By:** Monmouth County Police Academy Instructor

---

### Report Writing

**Date(s):** October 5, 2018 / One-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

This course is designed for police officers who wish to enhance their report writing abilities. Attendees must bring with them a copy of a report they have recently written. The officer will use their report as a reference during the course.

**Conducted By:** Monmouth County Prosecutor's Office/  
Chief Michael Woodrow, Union Beach PD







## **Review of Monmouth County Prosecutor's Policies for Law Enforcement Officers**

**Date(s):** To Be Announced

**Time:** 8:30 a.m. – 4:30 p.m. p.m.

**Fee:** No Charge

**Class Limit:** 30

During this eight-hour seminar, the following policies will be reviewed and discussed: death investigation, standard operating procedures for Domestic Violence Act, evidence investigation of fatal motor vehicle accident, use of deadly force, high-speed chase, use of informants, review of search warrant application, solicitation of funds by law enforcement organizations and associations, and law enforcement forfeiture.

**CONDUCTED BY:** MONMOUTH COUNTY PROSECUTOR'S OFFICE  
**LOCATED AT:** MONMOUTH COUNTY PROSECUTOR'S BUILDING

---

## **Search Warrant - Execution/Entry Techniques**

**Date(s):** November 8 – 9, 2018 / Two-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

The Monmouth County Narcotic Strike Force developed this course for patrol officers and detectives. Instruction will cover legal and tactical aspects regarding safe raid preparation and entry. Included will be discussion and practical exercises on several entry techniques. Attire will be casual and officers will bring with them equipment normally worn or carried during warrant executions.

**Conducted By:** Monmouth County Prosecutor's Office



### Self Defense For Female Law Enforcement Officers

**Date(s):** May 31, 2018 / One-Day Course

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 25

This course is designed after the overwhelming success of "Reality Based Street Fighting Techniques for Law Enforcement." This course specialized in self-defense techniques for female officers. These techniques, if applied correctly, could enable a female officer to defend herself against a larger, more powerful opponent. We believe that knowledge of these techniques is as important as practicing firearms, as officers end up in grappling matches many more times than gun fights. We believe that these techniques are a necessity for all law enforcement officers. Students should report in physical training attire and gym shoes.



**Note:** The Academy no longer requires medical clearance prior to attending certain physically demanding in-service courses. The Academy strongly suggests that the attendee consult his/her physician to assure that they are healthy enough to participate in such activities. A waiver form will be required in order to participate in this course.

**Conducted By:** Monmouth County Police Academy Instructor



## **SLEO I Bicycle Patrol Training Course**

**Date:** To Be Announced

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

This course is designed for SLEO I Law enforcement Officers who are assigned to bicycle patrol. Officers will be instructed in safe operations, proper techniques, basic bicycle maintenance, care and nutrition. Course content also includes equipment selections, riding protocol, suspect interview and defensive tactics with the bicycle.



**Prerequisite for Basic SLEO I Course:** Officers should be in good physical condition and should report to class with the uniform they intend on wearing while on duty.

**Also needed:** Bicycle, helmet, eye protection, bike gloves, and waist length style rain gear. Standard bike patrol uniform for your department.

**Conducted By:** Monmouth County Police Academy Instructor

---

## **Special Victims Investigation Course**

**Date:** June 25 – 27, 2018 / Three-Day Class

**Time:** 8:30 a.m. – 4:30 p.m.

**In County:** \$25

**Out of County:** \$75

**Class Limit:** 30

This three-day course is designed to assist both uniform and investigative personnel responsible for the investigations of missing children, physical abuse cases and sexual abuse cases. Officers will be instructed on various elements of these incidents and offenses including initial response, DCP&P involvement, crime scenes, evidence collection, proper statement taking techniques, forensic interviews, interviewing special needs victims as well as reunification of missing children. This course will include both classroom instruction, practical participation of all students as well as case presentations. A tour of the Child Advocacy Center will also be conducted.

**Conducted by:** Monmouth County Prosecutors Office



## **Surviving Your Law Enforcement Career**

**Date(s):** April 20, 2018 / One-Day Course

**Time:** 8:30 a.m. – 4:00 p.m.

**In County:** \$25

**Out of County:** \$50

**Class Limit:** 30

This one-day course is designed to provide techniques that can emotionally and physically prepare law enforcement officers to manage events that will affect them throughout their career. The participants will gain insight into their agency's inner workings and recognize how certain events can lead to career burnout. Topics covered will include dealing with the stresses of shift work, the law enforcement subculture, managing politics and personalities within your agency, and law enforcement perception vs. public perception. The course will also consist of a block of instructions on being successfully prepared both emotionally and financially for retirement.

**Conducted By:** Lt. Christopher York, Rumson PD



## 2018 POLICE TRAINING COURSE CATALOG

# OUTSIDE VENDOR COURSE OFFERINGS

The Monmouth County Police Academy prides itself in both the quality and level of instruction it provides to the law enforcement community. To offer the best and most current training programs, the Academy also sponsors outside instructors and companies to bring the best national and international training programs to Monmouth County.

The courses in this section of the catalog are provided by professional instructors who are uniquely qualified to conduct topical law enforcement training sessions. All programs are coordinated by Monmouth County Police Academy staff.

The course listing provided here was the most current list as of the time this annual catalog was printed. As additional courses are added, they will be posted on the Police Academy section of the Monmouth County website at [www.MonmouthCountyPoliceAcademy.com](http://www.MonmouthCountyPoliceAcademy.com) and notifications will be made via email and through Critical Reach (TRAKS) messaging. You can register for most of these classes through the Academy's online registration system.

We strongly encourage students to frequently view the Academy's website for the most up to date course offerings. The following is a sampling of the courses to be provided by outside vendors over the next year. This is not an all inclusive listing:

- Advanced Identifying Fraudulent Identity Documents
- Basic Narcotics School
- Basic Spanish for Law Enforcement
- Blue Courage: The Heart and the Mind of the Guardian
- Budgeting for Law Enforcement
- CODIS Overview and Update on DNA Law (NJDCJ)
- Communication Intelligence
- Controlling Police Absenteeism
- Crisis Negotiations Course
- Crossing Guard Training
- Current Trends In Document Fraud
- Elements of Financial Crime Investigations
- Hidden Compartment Training
- High Impact Supervision
- Identifying Fraudulent Documents
- Incident Response to Terroristic Bombing
- Missing Children Dynamics & Response
- NJ Internal Affairs Investigation Program
- NJTR-1 Crash Form Refresher Course
- Photography for Law Enforcement
- Police Response Enhancement Program (PREP)
- Prevention and Response to Suicide Bombing Incidents
- Pro Active Patrol/Smart Street Cop
- Pro Active Police Supervision
- Safe Schools Resource Officer Training
- Traffic Incident Management





### **Advanced Identifying Fraudulent Identity Documents**

This comprehensive, one day "hands on" advanced course is designed to assist law enforcement officers with the growing trend in the use of fraudulent identity documents. These authentic-looking "modern day" credentials that are available online have compromised nearly every security feature on their ID's making them virtually "undetectable" and more sophisticated than "ID Chief" counterfeits of a few years ago. This course will instruct law enforcement officers the proper protocol to detect these fraudulent ID's. Instruction will include methods to detect counterfeit driver licenses from all 50 states along with social security cards, green cards, Passports (US & Foreign) as well as International Driving permits, Canadian and Mexican documents. Special instruction includes how to detect altered documents (titles). Instruction will include appropriate 2C statute.

**Conducted by:** Joseph Vasil I.D. Training LLC

---

### **Basic Narcotics School**

This two-week Basic Narcotics School is designed for state and local law enforcement officers who are looking to enhance their investigative skills in regard to drug law enforcement. The first week of this two-week course concentrates heavily on classroom instruction and includes drug identification, current narcotics trafficking trends, informant development/handling, undercover risk management, drug pharmacology and addiction, raid planning and execution, concealed compartments, interviewing and interrogation, surveillance techniques, street survival, financial investigations and money laundering, clandestine lab safety, diversion investigations, technical operations, and a legal update. The second week of the course combines this classroom knowledge with numerous practical exercises, which are designed to place the student in realistic situations often encountered during narcotics investigations. All students are required to take a final exam on the last day of class to test their knowledge on all materials previously covered during the course. A minimum grade of 70 percent is required to successfully pass the course and receive a certificate of completion.

The course is offered to sworn full-time law enforcement officers who are currently involved or expect to be involved in active narcotics investigations.

**Conducted by:** U.S. Drug Enforcement Administration (DEA)



### **Basic Spanish for Law Enforcement**

The Basic Spanish for Law Enforcement Course is designed to help law enforcement officers recognize basic terms needed when dealing with the Spanish-speaking community. The course will teach short phrases and short terms that will assist in obtaining pertinent information. This includes learning the alphabet, numbers, months, grammar basics, and information needed during an arrest, traffic stop, ems and fire incidents. The course is a week long, and involves hands on training exercises and scenarios. This course was created by law enforcement officers and is taught by law enforcement officers.

**Conducted By:** G3 Learning Systems, LLC

---

### **Blue Courage: The Heart and Mind of the Guardian**

Blue Courage: The Heart and Mind of the Guardian is an education process designed to ensure the development of a highly evolved police officer who is prepared at any moment to reflect the best of what policing demands. It is designed to forge a culture of leadership, character and service in the spirit of what democratic policing promises its citizenry. It is a process aimed at developing the right: Heartset, Skillset, and Toolset, enabling officers to meet the demands of modern policing.

Blue courage will be a transcendent process for individuals and organizations- its focus will be on developing the heart, minds, body and spirit of police officers that will endure for a lifetime and not just a career.

**Conducted by:** Peel Institute of Applied Policing



### **Budgeting for Law Enforcement**

Budgets are one of the most important development tools an agency can use. There are many challenges related to planning, managing, and presenting a department budget. A department's ability to reduce crime and improve services can be negatively impacted by a lack of funds. The Budgeting for Law Enforcement Agencies course will provide police departments with the ability to address external concerns, such as fighting new crimes, along with internal concerns, such as training officers and purchasing new equipment, which are directly correlated to constructing and managing the phases of your budget. This program combines lectures with demonstrations that will help participants to understand, develop, present, and manage an agency budget. This course is highly interactive and is applicable work-based training. Participant learning is reinforced through the extensive use of hands-on individual and team exercises during the course.

**Conducted by:** Penn State Justice and Safety Institute of Pennsylvania State University

---

### **CODIS Overview and Update on the New DNA Collection Law**

An overview of the New Jersey DNA collection program with updates on the new law requiring DNA collection for certain disorderly persons offenses. In our two-hour presentation, we will cover the following:

1. Overview of the New Jersey and National CODIS Program and How it Can Help Your Agency
2. The Four Times DNA Collection is Required in New Jersey
3. Why CODIS and DNA Collection Should be a Consideration During Every Arrest
4. Demonstration on How to Collect a DNA Sample
5. Four Ways to Research if an Offender's DNA is Already in the Database
6. The Process When You Receive a DNA Hit Letter
7. Breakdown of the New Disorderly Persons Collection Law and the Process for Collection

Registration is via email to [codisunit@njdcj.org](mailto:codisunit@njdcj.org) with "CODIS TRAINING" in the subject box. Information needed includes session attending, agency, name and rank of officers, officer emails, and officer phone numbers. You will receive a confirmation email.



## **Communications Intelligence**

Prosecutors and law enforcement expert witnesses frequently use cell phone records and data in building their cases. This session will help you learn about the importance of phone calls, geographic data, text messages, multimedia messages, voicemails, and Internet data such as emails, web traffic, and Internet Protocol (IP) data and how they can be legally obtained. Other topics can include how to interpret, analyze, map, archive, and present this data. You can also learn how to develop jury-ready presentations that take volumes of records and consolidate the data into a visual presentation that is easy for the jury to interpret. The course also shows presentation of this valuable data in an understandable form by an experienced testifier and expert witness utilizing instructions provided by the prosecution.

**Conducted by:** GEOCELL, LLC

---

## **Controlling Police Absenteeism**

Uncontrolled absence can be costly to the municipality and abused by the officers. This one-day course will explore how to identify and document sick time abuse. Through the use of relevant case law, formulas, and a sample policy- the student will learn how to control it !

**Conducted by:** Retired Chief Robert Verry, C.P.M, M.A, M.B.A

---

## **Crisis Negotiation**

This five-day course is designed to familiarize police officers with the current doctrine and theory of successful negotiation with individuals who are suicidal or in crisis, as well as criminal, mentally deranged and fanatic hostage takers. Instruction stresses the goal of approach in dealing with the hostage taker. Through the use of practical problems, all officers are exposed to negotiation situations during the course. Attendees should be patrol officers or detectives who will act as negotiators during actual crisis situations. Selection should be based on the department's ability to identify personnel who are enthusiastic and highly motivated to become crisis negotiators.

**Conducted by:** Federal Bureau of Investigation, Newark Office



### **Crossing Guard Training/ TRAIN the TRAINER**

The training will include crossing guard positioning and procedures, state and federal law and regulations, and hands-on practice to set up similar training for crossing guards in your community. This training is sponsored by NJ department of Transportation and NJ Division of Highway Traffic Safety with funding from the Federal Highway Administration, and by the New Jersey Municipal Excess Liability Joint Insurance Fund.

**Conducted by:** NJDOT/ NJ Division of Highway Traffic Safety

---

### **Current Trends in Document Fraud**

This course will assist law enforcement (Patrol Officers as well as Detectives) with training that will enhance their ability to recognize and identify the universe of identity-related documents issued by and relied upon by the NJ MVC. With emerging technology it has become increasingly difficult to identify fraudulent documents. Students will learn what tools are available to assist them in identifying counterfeit documents by providing "hands on" training and experience in the recognition of fraud as it pertains to documents such as: driver licenses, redesigned 2017 permanent resident cards, redesigned 2017 employment authorization cards, "Next Generation" passports and Social Security cards. Participants will learn the newest trends in counterfeiting of identity documents by "on-line" manufacturers, which has become increasingly common due to the ease in obtaining access to previously unpublished document security technology. This course will also identify the differences between counterfeit and genuine NJ inspection stickers, temporary registrations and certificates of title.

In addition, this class will review facial recognition technology as it is used by the Motor Vehicle Commission on all images captured as well as the process that is used with the submission of a photo for a "manual upload". Along with the instruction, the students will receive a booklet with the totality of the identity document safety features, a "cheat sheet" with the 50 states driver's license ID features and an asset sheet listing all of the investigative support services available through the MVC to law enforcement for future reference.

**Instructor:** Mark Cushing (NJSP Ret.) is an investigator with the New Jersey Motor Vehicle Commission's Fraudulent Documents Training.





## **Elements of Financial Crimes Investigations**

This one-day course will provide an officer with the essential investigative foundation to conduct a financial crimes investigation in today's technology driven society. The course will highlight core financial crimes including, but not limited to, embezzlement, mortgage fraud, counterfeit checks, credit card fraud, identity theft, power of attorney fraud, and document fraud. Attendees participate in the analysis of multiple present day financial crimes investigations case studies exposing them to the methods and trends utilized by modern day white-collar criminals.

**Conducted by:** The Rogers Group

---

## **Hidden Compartment Training**

Trap Find, LLC has recognized an upward trend in the use of sophisticated, electronically operated, hidden compartments in motor vehicles to transport illegal contraband on our roadways. Trap Find LLC has also noted the lack of hidden compartment training currently provided to our LEO's. To better prepare our LEO's with identifying and interdicting these compartments during their searches, Trap Find has engineered a one-day class titled introduction to Hidden Compartment in Motor Vehicles. During this one day class, an officer will be provided with the insight he/she needs to successfully locate and access these hidden compartments. With this newly acquired knowledge, officers will see their searches become more thorough and their arrests become more significant. It is no secret that with these hidden compartments comes big dope and big money. So let Trap find, LLC show you the way to your first hidden compartment and first significant seizure!

**Conducted by:** Trapfind LLC.



### High Impact Supervision

This is an intensive training program for law enforcement supervisors. The responsibilities and demands facing police supervisors are often daunting: new employees have different value systems, workplaces and communities are increasingly diversified and the expectation for problem solving has been pushed downward while the risk of liability has increased. In the middle of this mix stands the frontline leader. On his or her shoulders rests the responsibility for the success of modern policing strategies. As police environments, managerial practices, and effective policing approaches change, so does supervision. The High-Impact Supervision program offers intensive training in the skills that supervisors need most to manage capably in contemporary policing environments.

**Conducted by:** Penn State Justice and Safety Institute of  
Pennsylvania State University

---

### Identifying Fraudulent Identity Documents

This comprehensive one day course is designed to assist law enforcement officers with the growing trend in the use of fraudulent identity documents. This course utilizes the latest intelligence and identification techniques of emerging technology that is used to produce high quality, authentic-looking counterfeit identity credentials that are readily available for sale via online marketplaces. This course is extremely beneficial to patrol officers and investigators who deal with various types of identity documents. Instruction will include methods to detect counterfeit and altered driver licenses from all 50 states along with social security cards, green cards, and passports. Instruction will also include appropriate 2C statutes concerning document fraud. All students will receive a free eye loupe along with course reference material.

**Conducted by:** Joseph Vasil, retired Coordinator from NJ MVC Fraudulent Document Training Unit and former head the NJ Attorney General/MVC Document Fraud Taskforce in 2002.



## **Incident Response to Terrorist Bombings**

Incident Response to Terrorist Bombings (IRTB) AWR 130-2 is a 4-hour awareness-level course designed for responders who require the skills necessary to recognize and report a potential incident involving explosives, or who are likely to witness or investigate an event involving the use of explosives or explosive devices. At the conclusion of this course, participants will be able to identify and take appropriate action in the event of a potential or realized weapons of mass destruction (WMDs) incident involving explosives and incendiaries.

The course is sponsored by FEMA/DHS through New Mexico Institute of Technology's Energetic Materials Research and Testing Center (EMRTC). Participants earn 0.4 continuing education units and a certificate of completion.

**Conducted By:** Sgt. Douglas McEntegart, Tinton Falls PD



### **Missing Children Dynamics & Response (MCDR)**

MCDR is one day seminar, providing critical information to call-takers, officers and investigators who will respond to a missing or sexually exploited child report and whose knowledge, skill and ability may make a difference between recovery and a protracted investigation. This MCDR training is a key component of the Missing Kids Readiness Project that promotes best practices for responding to these types of calls.

The training includes an introduction and overview of missing children incidents with a discussion of society's expectations, the scope and scale of incidents and media responsibilities. It also reviews sex offenders characteristics (male/female/juvenile), types of missing children incidents, intra- and inter agency law enforcement response, resources and support, Model policy and procedures and Pre-Incident planning and training.

**Conducted By:** National Center for Missing & Exploited Children

---

### **New Jersey Internal Affairs Investigation Program**

The curriculum is specifically crafted to ensure attendees learn both the why and how of conducting comprehensive internal investigations.

The course includes:

- Detailed instruction on the liability associated with the failure to properly investigate and document employee misconduct
- A comprehensive overview of the law and Attorney General guidelines related to internal investigations
- Detailed instructions on the use of early warning and policy accountability systems
- Practical case studies of contemporary internal affairs issues and investigations
- The step-by-step process of conducting a comprehensive internal investigation
- Participants will receive a copy of The Rogers Group's "New Jersey Internal Affairs Investigation Manual" in both paper and electronic format and a USB data drive that includes all pertinent course materials for future use.

**Conducted by:** The Rogers Group, LLC More detailed information is available at 732-279-6657, or by email at [info@Rodgersgroupllc.com](mailto:info@Rodgersgroupllc.com)



## **NJTR-1 Crash Form Refresher Course**

Hosted by the New Jersey Local Technical assistance program (NJ LTAP) at Rutgers's CAIT, this free half-day course provides refresher training for law enforcement officers familiar with the NJTR-1 crash form. The course reviews common NJTR-1 errors for both passenger and commercial motor vehicle crashes and offers methods to improve the quality of data that safety colleagues rely on. Plan4safety software functions and the process of moving data from crash report to computer also will be discussed.

**Conducted By:** NJ LTAP at Rutgers CAIT

---

## **Photography for Law Enforcement**

**Basic Photography:** Photography is the single most important element of any law enforcement investigation. In this course, students will be introduced to the components of a digital, single lens reflex camera and camera operations (shutter speed, Aperture, ISO). Students will learn to format an image, terminology, preservation of captured images, proper written documentation of photos, and tips for testifying about images. (Lecture only)

**Basic Crime Scene Photography:** Showing a fair and accurate depiction of the scene is paramount to photographic documentation. Students taking this full day course will learn the basic procedures of crime scene documentation via photography. Students will be shown how to use the on-camera flash, photograph evidence in situations with and without number placards, macro-photography of trace evidence in mock crime scene scenarios located indoors, and how to photographically place evidence into a crime scene for courtroom presentation.

**Prerequisite:** Basic Photography lecture course required.

**Advanced Night Photography:** In this advanced course, students will be introduced to complex photography skills including nighttime photography, documentation in daylight and darkness, oblique lighting skills, painting with light, multiple off-camera flash lighting techniques, how to use the flash, low light conditions, and timed exposures.

4 hours will be spent on nighttime photography, requiring students to adjust their hours accordingly. Photographic techniques will be practiced outdoors with and in vehicles at night. Prerequisite: Basic Photography lecture course required.

**Conducted By:** Pangaro Training and Management

**Instructor:** David Gamble (retired MCPO)





### **PREP: Police Response Enhancement Program**

A Partnership for Change (APFC) is a NJ-based non-profit organization dedicated to ending intimate partner abuse through the provision of education and prevention programs. PREP is one such program that is offered to law enforcement professionals throughout the state, and new funding has allowed us to bring PREP to Monmouth County.

The goals of PREP are to:

- Help police officers to identify and respond to the needs of victims
- Improve law enforcement officer's communication with victims
- Reduce the repeat domestic abuse incidents within the same household
- Connect victims to critical support services

**IMPORTANT:** PREP is NOT a technical legal training. PREP is a program that addresses the issue from a victim's perspective; provides participants with practical tools and information for effective intervention; and offers resources for support.

Note: Each four (4) hour class fulfills the mandatory AG requirement for domestic violence training. **FREE of charge.** Materials, certificate and light refreshments provided.

**Conducted By:** A Partnership for Change (APFC)

---

### **Prevention and Response to Suicide Bombing Incidents**

PRSBI (AWR 131-2) is a 4-hour awareness-level course designed to provide participants with sufficient knowledge of suicide bombings so they can become a part of their agency's overall prevention, deterrence, mitigation, and response effort to this threat.

Upon completion of this course, participants will be able to:

- Differentiate between types of suicide bombing attacks; identify potential targets of suicide bombings; and recognize the phases of a suicide bombing attack
- Recognize common pre-attack indicators
- Recognize minimum evacuation distances and identify pre- and post- blast personal protection issues
- Define circumstances under which an officer is justified in the use of deadly force; define probable cause in connection with the use of deadly force against a suicide bomber; and discuss civil liability pertaining to the use of deadly force

The course is sponsored by FEMA/DHS through New Mexico Institute of Technology's Energetic Materials Research and Testing Center (EMRTC). Participants earn 0.4 continuing education units and a certificate of completion.

**COST:** FREE. Training and course materials provided.

**Conducted By:** Sgt. Douglas McEntegart, Tinton Falls PD



### **Pro Active Patrol/Smart Street Cop**

This course is designed to make the Police Officer CONFIDENT in their everyday duties as well as become proficient and open their eyes to Criminal and Narcotic Interdiction. This training will teach a police officer how to detect when a crime is about to be committed, is being committed, and has been committed. Departments should know that this training is more than "Drug Interdiction." Crime is broad, and this training may very well be able to prevent acts of terrorism and mass casualty. Give your police officers the "know how" to detect and prevent such occurrences. Police officers are being trained on what to do when a catastrophic event occurs but not how to stop one before it happens.

In the class the student will learn Patrol Tactics, identifying criminal behaviors and reactions to police presence, Case Law that all cops need to know, Search and Seizure, Drug Trends, the laws that we don't use in Title 39, Consent Searches, and HOW TO NEVER LOSE WHEN SOMEBODY IS LYING ABOUT WHO THEY ARE! These methods have been proven to be efficient and are COMPLETELY LEGAL derived from law manuals. We will show you legal and effective methods for conducting Re-Active and Pro-Active patrol functions in NJ. Training our officers with knowledge and legal tactics will prevent embarrassment and lawsuits from misinterpretations of the law. THIS COURSE BENEFITS ALL DIVISIONS OF A POLICE DEPT, NOT JUST PATROL!

**Conducted By:** Dennis Benigno, NJ Criminal Interdiction LLC., (Retired LE)

---

### **Pro Active Police Supervision**

This is a three (3) day seminar designed for Sergeants and Lieutenants assigned as patrol supervisors. This course focuses on the operational aspects of first line supervision with special emphasis on those likely supervisory challenges one may expect to encounter. It fuses the actual practice of law enforcement with its theoretical foundation by integrating relevant New Jersey case law, court rules, statutory law and Attorney General Guidelines. Included are reviews of Supervisory Responsibilities, Investigative Stops/Detentions, Identification Issues, Municipal ordinance Enforcement, Summons/warrant Criteria, Civil Liability, AG Guidelines, Ministerial/Discretionary Acts, Emergency Response Driving, Fire Scene Authority, Bounty Hunters, Election Law, Civil Repossession, Sovereign Citizens, Workplace Harassment and Risk Management. The course is recommended for recently promoted first line supervisors; for veteran supervisors in search of substantive procedural review; and for those police officers anticipating promotion from existing promotional lists.

**Conducted By:** Connell Consulting, Chief Denis E. Connell, Ed.D., (Retired)



### **Safe Schools Resource Officer Training**

NJASRO is a non-profit organization which was created to provide a network of communications and to update training for our state School Resource Officers, Probation Officers, School Administrators, and Educators. This organization strives to distribute, share advice, and coordinate information on the value of teaching elementary, middle, junior high, and high school students on the principles of good citizenship and community responsibility. The organization also works to reduce school violence and drug abuse and increase School safety by enforcing any violations of the law occurring on school property, and by introducing programs which promote and enhance acceptable social behavior. NJASRO is rapidly expanding its outreach to the public and private sector, and the Center for School safety will revolutionize the way we share information with those who care about the safety and security of our educational institutions.

**Conducted By:** NJ Association of School Resource Officers (NJASRO)

---

### **Traffic Incident Management**

All first responders should attend this training, which is presented in conjunction with the Federal Strategic Highway Authority, to increase the understanding of roles and responsibilities for all first responders. The training will provide students with substantial, multi-disciplined and consistent traffic incident management program which promotes first responder safety, safe and quick clearance practices and prompt, reliable incident communication. The four-hour block of instruction will cover all levels of response to incidents including guidelines, fundamentals and terminology, notification and scene size-up, scene safety, risk management, traffic management, special circumstances, clearance and termination.

**Conducted By:** NJSP/NJDOT



## 2018 POLICE TRAINING COURSE CATALOG

# COMMUNITY OUTREACH PROGRAMS

The Monmouth County Sheriff's Office supports and provides more than a dozen programs to promote resident awareness to health, safety and crime issues in the community. Several of the programs are held at the Police Academy. If you would like more information about programs of this type, please contact Undersheriff Ted Freeman at 732-431-6400 ext. 1110. The complete list of programs can be found at

[www.mcsonj.org](http://www.mcsonj.org)



### SHERIFF'S YOUTH WEEK

**Date(s):** July 9 – 13, 2018

**Open to:** Monmouth County residents  
of high school age

**Cost:** No Charge

A unique opportunity for young people to explore interests in law enforcement through police academy-style training, drill and exercise programs and instructional sessions at the Monmouth County Police Academy and Neptune High School.

Each day's session begins and ends with one hour of rigorous exercise and drill. Sessions are taught by representatives of municipal, county, state and federal law enforcement agencies. Each recruit will receive a certificate from the Monmouth County Sheriff's Office upon completion of the academy.



To be eligible, a recruit must be of high school age - just graduated 8th grade and going into high school in September, already in high school or just graduated from high school.





## 2018 POLICE TRAINING COURSE CATALOG

# CHRONOLOGICAL COURSE LISTING

### DATE

January 2 – 23

January 8 – 12

January 10 – May 23

January 22

January 24 – 26 & 29 – 31

January 29 – May 23

February 5 – April 29

February 16

February 20 – 21

February 21

March 12 – 15

March 19 – 20

March 22 – 23

March 26 – 27

March 29

April 9 – 10

April 16 – 17

April 18

April 20

April 23 – 27

April 24 – 27

April 25 – 27

April 30 – May 10

May 3 – 4

May 7 – 8

May 11

May 14 – 18

May 17 – 18

May 21 – 25

May 22 – 23

May 29

May 31

June 1

June 4 – 5

June 6 – 8

### COURSE

Basic Course for Police Officers -

Accelerated Waiver Class / AW-02

Safe Schools Resource Officer Training (NJSRO)

94th Basic Course for Police Officers

Trap Find - Hidden Compartment Training Course  
(Trap Find LLC)

Methods of Instruction (MOI)

45th Basic Course for Class II Special Law Enforcement Officers

36th Basic Course for County Corrections Officers

Bias Incident Investigations

Pro-Active Patrol/Smart Street Cop (Criminal Interdiction)

CODIS Overview and Update on DNA Law (NJDCJ)

Rapid Response to Active Shooter Course - Train the Trainer

Financial Crimes Investigations

Police Vehicle Operations Course

Motor Vehicle Traffic Stop Course

Current Trends in Document Fraud (NJDMV)

Budgeting for Law Enforcement Course (PSU)

Rapid Response to Active Shooter Course

Incident Response to Terroristic Bombings/Response to  
Terroristic Bombings (New Mexico State)

Surviving Your Law Enforcement Career

Emergency Vehicle Operations Instructor Course (EVOC)

Fire Investigation/Arson Awareness

Motor Vehicle Traffic Stops Course

35th Basic Course for Class I Special Law Enforcement Officer

Computer Crimes

Rapid Response to Active Shooter

Identifying Fraudulent Identity Documents (Chief Vasil-Ret.)

Basic Crime Scene Investigations

Drill and Ceremony Course

Police Bicycle Patrol Training Course/ Instructor Course

Field Training Officer Course (FTO)

Police Professionalism & Cultural Diversity

Self Defense for Female Law Enforcement Officers

Cell Extraction/Restraint Chair Course

Motor Vehicle Traffic Stops Course

Reality-Based Street Fighting





June 13 – 14	Rapid Response to Active Shooter Course
June 15 & June 18 – 22	Firearms Instructor Course
June 20	Matron Training
June 21 – 22	Introduction to Fingerprinting & Processing Techniques
June 25 – 27	Special Victims Investigation Course
June 29	Oleoresin Capsicum Instructor Course
July 23 – 25	NJSP Incident Command I-300
July 27	Cell Block Management
August 10	Domestic Violence Update
September 5 – 7 & 10 – 12	Methods of Instruction (MOI)
September 12 – 13	Rapid Response to Active Shooter Course
September 17 – 18	Motor Vehicle Traffic Stops Course
September 26 – 28	Radar Instructor Course
October 3	Incident Response to Terroristic Bombings/Response to Terroristic Bombings (New Mexico State)
October 5	Report Writing
October 11 – 12	NJSP Incident Command I-400
October 15	Current Trends in Document Fraud - (NJMVC)
October 17 – 18	Pro-Active Patrol/Smart Street Cop (Criminal Interdiction)
October 22	Gang Awareness
October 30 – 31	Field Training Officer Course (FTO)
November 2	Arrest, Search & Seizure Update & Miranda Warning Update
November 8 – 9	Search Warrant – Execution/Entry Techniques
November 14 – 15	Rapid Response to Active Shooter Course
November 19	Identifying Fraudulent Identity Documents (Chief Vasil-Ret.)
November 28 – 30 & December 3 – 5	Methods of Instruction (MOI)
To Be Announced	Basic Course for Police Officers - Accelerated Waiver Class / AW-03
To Be Announced	95th Basic Course for Police Officers
To Be Announced	37th Basic Course for County Corrections Officers
To Be Announced	Review of Monmouth County Prosecutor's Policies for LE Officers
To Be Announced	SLEO I Bicycle Patrol Training Course
To Be Announced	Investigation: Principles and Applications

## **ALL COURSE REGISTRATION IS ONLINE**

**[www.MonmouthCountyPoliceAcademy.com](http://www.MonmouthCountyPoliceAcademy.com)**

**Registration can no longer be made by telephone or fax.  
Adjustments to the training schedule will be posted online.**



## 2018 POLICE TRAINING COURSE CATALOG

# DIRECTIONS

### **MONMOUTH COUNTY POLICE ACADEMY**

2000 Kozloski Road Freehold, NJ 07728

**732-577-8710**

#### **New Jersey Turnpike (from South Jersey)**

NJ Turnpike North to exit 7A (I-195 "Shorepoints"). Take Route I-195 East to exit #16. Take Route 537 East to Freehold. Travel through and out of the Freehold business district to traffic light – Kozloski Road. Turn right onto Kozloski Road, go ¼ mile to light and Academy is on the right.

#### **New Jersey Turnpike (from North Jersey)**

NJ Turnpike South to exit #11. As you leave the tollgates stay to the left and get on the Garden State Pkwy South to exit 123. Take Route 9 South for 7.3 miles; stay left to Route 18. Take Route 18 South to Exit 22B. Take Route 537 West just before the second traffic light – Kozloski Road South.

#### **Garden State Parkway (from South Jersey)**

GSP North to exit 100B to Route 33 west. Go west on Route 33 to Collingwood Circle. Take Route 34 North for 1 mile (stay left) to Route 33 West. Follow Route 33 West past Monmouth County Fire Academy and stay to the right (Business District). Continue on Route 33 (business) west. Continue past WaWa convenience store. Approaching next traffic light at an overpass (gasoline station on right) stay in left lane and watch for sign for Kozloski Road north. At the traffic light next to gasoline station turn left and follow sign to Kozloski Road north. Travel ¾ mile on Kozloski Road to 2nd light (intersection with Burlington Road) and the Academy will be on the left.

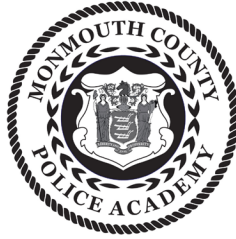
#### **Garden State Parkway (from North Jersey)**

GSP South to exit 123. Take Route 9 South for 7.3 miles; stay left to Route 18. Take Route 18 South to Exit 22B. Take Route 537 West just before the second traffic light – follow the sign for Kozloski Road South. Continue south on Kozloski Road. At second light the Academy is on the right.

#### **GPS Coordinates**

If you are using a GPS navigation system to locate the Academy, our coordinates are:

Latitude = 40.262998 Longitude = 74.248384



## **MONMOUTH COUNTY POLICE ACADEMY IN-SERVICE STUDENT RELEASE AGREEMENT**

In consideration of the facilities and services provided by the Monmouth County Police Academy, the student/trainee agrees as follows:

1. The student/trainee forever releases and discharges Monmouth County Police Academy and all of its subsidiaries, affiliates, officers, employees, servants and agents of and from any and all actions, causes of actions, claims or demands of every kind and nature whatsoever, including actions, claims or demands based upon personal or bodily injuries or property damage to the applicant, applicant death arising out of the physical ability testing and services provided by the Monmouth County Police Academy and whether or not caused by any negligence (active or passive) shall not hold any of its subsidiaries, affiliates, officers, employees and agents which the student/trainee or his or her heirs, executors or administrators have now or may hereafter at any time have.
2. The student/trainee for himself or herself and heirs, executors, and administrators, agrees to indemnify and save harmless Monmouth County Police Academy and all of its subsidiaries, affiliates, officers, employees and agents against all actions, causes of actions, claims, demands, judgments, executions, debts, cost of litigation and attorney fees of every kind and nature whatsoever which may in any way arise from or result from participating in training conducted by the Monmouth County Police Academy.

Student/Name \_\_\_\_\_

Department: \_\_\_\_\_

I have read and understand each of the above paragraphs and I have signed it with the intention of being legally bound by the terms and the conditions.

Student/Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Training conducted at the Monmouth County Police Academy, 2000 Kozloski Rd., Freehold, NJ 07728 or at a satellite location.



**ALL COURSE REGISTRATION IS ONLINE**

**[www.MonmouthCountyPoliceAcademy.com](http://www.MonmouthCountyPoliceAcademy.com)**

Registration can no longer be made by telephone or fax.  
Adjustments to the training schedule will be posted online.

[illegible]



# T.E.A.M.



**TOGETHER EVERYONE'S ATTITUDE MATTERS**



**MONMOUTH COUNTY POLICE ACADEMY**  
**A Division of the Monmouth County Sheriff's Office**

2000 Kozloski Road

Freehold, NJ 07728

732-577-8710

[www.monmouthcountypoliceacademy.com](http://www.monmouthcountypoliceacademy.com)



PROUDLY SERVING LAW ENFORCEMENT AS THE ONLY  
**CALEA ACCREDITED PUBLIC SAFETY TRAINING ACADEMY**  
IN THE STATE OF NEW JERSEY